

News Release

Siemens Switzerland chooses Arcplace to digitalize its archive of paper records

Swiss Archiving Specialist Arcplace Digitalizes over 2 Kilometers of paper files for Siemens

Zurich, October 17th 2007

Siemens Switzerland AG of Zurich has chosen Arcplace AG to digitalize the company's paper-based document archive. Arcplace, the Swiss specialist in digital archiving offers innovative solutions to manage email, file and document archiving, together with scanning and on-demand archiving services.

More than two kilometers of paper files and documents were awaiting scanning and archiving at Siemens Switzerland when the company started its search in the summer of 2007 for the service organization that would be up to the task. The trigger for the comprehensive archiving project was the creation of Nokia Siemens Networks, a joint venture of Siemens Carrier Networks together with Nokia Networks, which in the future will employ almost 60,000 people and operate in 150 countries. Because the law requires that the combined archives for the past 10 years had to be handed over to the new joint venture, Siemens needed to make digital copies of all its files.

Siemens scrutinized offers from six potential service providers. The main criteria, including flexibility and quality along with quick professional project execution while holding down costs, gave Arcplace an easy win. After just three months, a full month under Siemens' own target, the project was complete. More than two million documents were digitalized, among them project documents and expense reports together with receipts.

"The successful completion of this project with Arcplace AG was down to outstanding cost control and the fact that the work was done right there on our own premises. The Arcplace project team worked very efficiently and smoothly using multiple scanning lines, and we are utterly delighted", explained Thomas K. Hauser, Head of the Compliance Office, and the responsible project head from the Siemens Switzerland side.

"The successful way the project went clearly demonstrates that the digitalization of paper documents and entire archives can be done swiftly, and without costing the customer an arm and a leg" added Robbert Spierings, Managing Director of Arcplace AG. A digital archive offers far more than just a copy of the paper archive.

Enterprises benefit from:

- Improved worker productivity (according to studies a typical knowledge worker spends 40 minutes a day just looking for documents - this time is drastically reduced once the digital archive is in place.
- Shrinking of the physical archive: Invoices, customer documentation, correspondence, purchase orders and any other documents can be scanned and then electronically stored in accordance with all the relevant regulations - this drastically reduces the storage space necessary.
- Improved risk management: most organizations have a back-up procedure for electronic documents, but nothing at all in place for their paper documents. Digital archiving means the organization can keep copies of its documents in the office or outside it. If disaster strikes, the backup can be called up almost instantly.

[Continues on page 2..](#)

About Siemens

Siemens' main activities in Switzerland center on Automation and Control, and on Transportation, with export growing steadily in importance. In addition Medical and Power are significant areas. Siemens Switzerland together with a variety of subsidiaries and partner enterprises employs more than 7000 people across Switzerland, which makes it one of the biggest industrial employers in the country. The regional company Siemens Switzerland alone, with 3848 people did 1.97 billion Swiss Francs of business in fiscal 2006.

About Arcplace

Arcplace AG is a Swiss provider of Information Management and Archiving solutions for the enter-prise market. By combining state-of-the-art technology with innovative delivery models, such as On-Demand or Managed Services, Arcplace is able to offer companies of all sizes high-end solutions at attractive prices. Arcplaces' goal is to build solutions that comply with relevant laws and regulations, while reducing overall IT costs and boosting end-user productivity. Alongside its solutions, Arcplace offers specialized consulting services to help organizations in all the phases of an Information Management and Archiving project.

Further information:

Arcplace AG, Robbert Spierings,
Seehofstrasse 6, CH-8008 Zürich
T: +41 (0)44 260 80 00 / Email: r.spierings@arcplace.ch
www.arcplace.ch

Press Agency contact:

GlobalCom PR-Network GmbH, Wibke Sonderkamp,
Münchener Str. 14, 85748 München/Garching
T: +49 (0)89 360 363-40 / Email: wibke@gcpr.net
www.gcpr.de / www.gcpr-blog.de