

Case Study:

Arcplace digitized the invoice dispatch at Coop Mineraloel AG

With the support of Arcplace, Coop Mineraloel AG has digitized the invoice and credit note processes for the more than 320 Coop Pronto franchise partners. A cloud document platform is at the heart of the solution, which can be used to easily access documents. Thanks to automated approval workflows, processing times have been reduced considerably.



Initial situation

In the past, Coop Mineraloel AG (CMA) printed, packed, franked and sent out thousands of sheets of paper invoices and credit notes each day for the more than 320 Coop Pronto franchise partners. The partners checked their orders, among other things, based on the paper documents. Afterwards, the invoices and documents were physically filed in a folder that was sent to a trust company at the end of the month to handle the accounting. The paper-based processes were time-consuming and resource-intensive for everyone involved.



Solution

A cloud document platform hosted in a Swiss data center – based on the ECM standard software “OnBase” from Hyland – is now used to handle the document management completely electronically. Each day, the documents are transferred as PDF files directly from SAP and made available in an auditable (unchangeable) way. Furthermore, extensive

-  Completely digitized document processes
-  Managed cloud solution from Arcplace
-  Legally compliant storage of all documents

functionalities were implemented to automate the approval processes.

“The solution with OnBase meets our functional specifications, and it was possible to implement it as a cloud service with minimum resource input on our part.”

Vanessa Walliser, Project manager at Coop Mineraloel AG

Results

- Time- and location-independent access to documents for franchise partners and trustees
- Shortened processing times through automatic approval workflows
- Distinctive paper and time savings
- Documents can be found quickly and easily thanks to a simple search function
- Legally compliant archiving
- Complete document history and logging of all documents